ADVANCED PLACEMENT EXAMS 2024 - Hyderabad, INDIA

Students must ensure that they have Registered for all AP exams, paid the Exam fee to the AP Test centre and completed the entire process mentioned in the AP Exam registration policy by the deadlines listed. There will be no extensions to the deadlines allowed later.

TEST CENTER	: **Sancta Maria International School, Hyderabad**
Center Address	: **Sancta Maria International School, Hyderabad**
AP Coordinator	: **Pavani Dusi**
AP Coordinator's Email Address	: **externalexams@sanctamaria.in**
AP Coordinator's Contact Phone	: **+91- 9640004732**
Contact Hours	: **Monday – Friday, 11:00 AM to 2:00 PM**

Registration & Payment Deadline : **Window 1:** Registration opens **on 5th October 2023, deadline to pay and register is 5pm on 10th November 2023;**

Window 2: Registration opens **on 3rd Jan 2024, deadline to pay and register is 5pm on 9th March 2024**

Register for regular (May 6-10, 2024; May 13-17, 2024) and late testing (May 22-24, 2024) exams before the deadline.

AP Exam Fee : **Window 1:**

Regular Testing Exam: **Rs. 13,500** per AP Exam

Late Testing Exam: **Rs. 16,500** per AP Exam

Window 2:

Regular Testing Exam: **Rs. 17,500** per AP Exam

Late Testing Exam: **Rs. 20,000** per AP Exam

Refund Policy : **DEADLINE FOR CANCELLATION**
FOR WINDOW 1 REGISTRATIONS IS (before or on **9th November 2023**)
FOR WINDOW 2 REGISTRATIONS IS (before or on **9th March 2024**)

*No refund shall be given for cancellations after 9th November 2023 for Window 1, 9th March 2024 for window 2 and no-shows.

* No refund will be processed without the cancellation form.

* Refunds will be processed in the month of June 2024.

Cancellation form : Click here

REGISTRATION & PAYMENT INSTRUCTIONS

Complete ALL STEPS BELOW (register online and pay test center) by November 10th, 2023 to reserve your seat. The Test Center will provide an AP Admission Ticket by 20th April 2024 as confirmation that your seat is reserved.

You must complete ALL STEPS BELOW (register online and pay test center) by 10th November 2023 for Window 1, 9th March 2024 for window 2 to reserve your seat. The Test Center will provide an AP Admission Ticket by 20th April 2024 as a confirmation that your seat is reserved.

IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER, YOU WILL NOT BE ABLE TO TEST. IF YOU PAY BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TEST.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps ❶ - ❺)

❶ SIGN IN TO MY AP

Sign in to **myap.collegeboard.org** using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT.

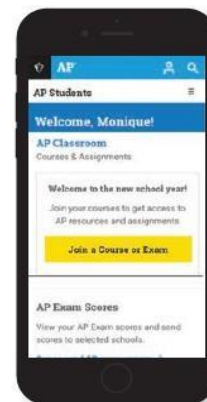ⓘ Forgot your login info? Follow the "Forgot username or password?" links to reset them.

ⓘ Don't have a student account yet? Click the **Sign up** link. **IMPORTANT:** Create your College Board account using the same email you will provide to the test center. Use first and last name as on your passport.

ⓘ Having technical issues? Contact AP:

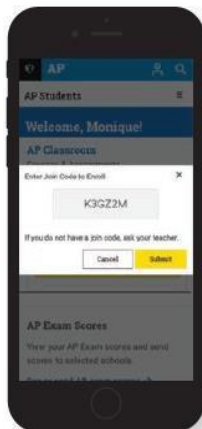**Inquiry Form:** cb.org/apstudentinquiry
Live Chat available on College Board during AP Program business hours.
Phone: +1 212-632-1780

❷ JOIN AN EXAM

Click the **Join a Course or Exam** button. Make sure you have the six character join code.

❸ SUBMIT YOUR JOIN CODE

Check the India AP Exam schedule on http://ap-india.org. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click **Submit**. (Repeat for each exam you wish to take.)
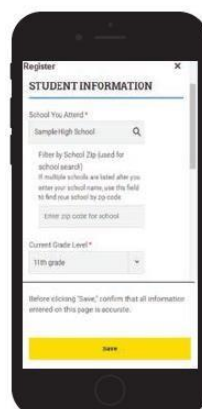
It is important to register online only for the exams you intend to proceed with the payment. In the event that you registered for more exams than intended and you do not wish to pay for those subjects, please send an email to externalexams@sanctamaria.in, informing the same.

Join codes for window 1 and window 2 are mentioned below!

❹ VERIFY EXAM INFORMATION

Confirm the exam name, exam date, and test center name are what you want. Click the **Join a Course or Exam** button.

❺ FILL OUT REGISTRATION INFORMATION

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps 2-4 for each exam you wish to take.

Testing Window 1 Join codes:

Course Name	Regular Testing Join Code May 6th – 17th 2024	Late Testing Join Code May 22nd – 24th 2024
AP Art History	3JMRXP	AALXR7
AP Biology	JZLL4V	4PQEDX
AP Calculus AB	6PEQ7A	XR96YY
AP Calculus BC	DA3PW9	JE4JNL
AP Chemistry	GWNGVA	AVP2EW
AP Comparative Government and Politics	EJN4LW	E644EE
AP Computer Science A	RN93JZ	YE2J39
AP English Language and Composition	EEADND	MY43A7
AP English Literature and Composition	MR6RA4	4P299Y
AP Environmental Science	7XXMQG	Y4QNLL
AP European History	ML9NGR	LVJ7V9
AP Human Geography	4ELDWR	VYRZYM
AP Macroeconomics	RYMP7N	6EMMGA
AP Microeconomics	9VYDMN	6NAPXD
AP Physics 1	ER6GVN	AEG4YZ
AP Physics 2	EX29XY	XN4ZRN
AP Physics C: Electricity and Magnetism	ZY4W3P	JLJ6ZE
AP Physics C: Mechanics	4MYL6M	9AXGL7
AP Psychology	E2PEVQ	VW7PML
AP Statistics	GJ6WPW	2DAW2N
AP United States Government and Politics	W9LMJQ	7PVJ7L
AP United States History	3AWDW4	EM6VZW
AP World History: Modern	JEYDP9	MJGYQA

Testing Window 2 Join codes:

Course Name	Regular Testing Join Code May 6th – 17th 2024	Late Testing Join Code May 22nd – 24th 2024
AP Art History	ANLZPL	RQ2RW2
AP Biology	WVGQXR	PMQ9A9
AP Calculus AB	ZLRDJV	RMY3J2
AP Calculus BC	AG6R3L	92ZAZ2
AP Chemistry	J9PN2W	DLLJXD
AP Comparative Government and Politics	LLQ9A6	W3VGZX
AP Computer Science A	ZWD4Q3	ZYR3QR
AP English Language and Composition	MMRRGV	VLANQ2
AP English Literature and Composition	3YWJLL	226MNP
AP Environmental Science	DQV7QY	YMWYAZ
AP European History	LX77P7	PNYQ34
AP Human Geography	EM34DY	NLYW3E
AP Macroeconomics	EMDEJ2	E376JA

AP Microeconomics	QMYVZW	NLNN66
AP Physics 1	4Z4GLE	W9RXJG
AP Physics 2	L9RRVW	YR6AE6
AP Physics C: Electricity and Magnetism	EXJLGE	XXWLP7
AP Physics C: Mechanics	632NDW	RXA37J
AP Psychology	YR6YY7	G9AZAM
AP Statistics	QY7A2X	4XN6EM
AP United States Government and Politics	XW94AL	2D9ZX6
AP United States History	EGEDJZ	ZP9MEN
AP World History: Modern	JPG4Q7	LMQ4ZW

⑥   **PAY TEST CENTER WITHIN 3 BUSINESS DAYS OF COMPLETING ONLINE REGISTRATION OR BY NOVEMBER 10, 2023, WHICHEVER COMES FIRST. FILL THE GOOGLE FORM AND ATTACH YOUR PAYMENT DETAILS SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION INFORMATION.**

Test Center Bank Details: Payment must be made via Razorpay only.

Razor Pay link: https://pages.razorpay.com/pl_MjhLjOK2kxWH5e/view

Once test center receives your registration fee payment, an acknowledgment of payment will be sent to your registered student email ID.

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTAND ALL AP EXAM TEST CENTER POLICIES.

- I acknowledge that I will be under 21 years old (born after May 31, 2003) at the time of taking any AP Exams in 2024
- I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
- I acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT to the test center on exam day, or I will not be able to test.

- I acknowledge that if original, valid passport is not available, then I must have the Aadhaar in either original Letter format or the PVC version with hologram only (both received from UIDAI). No other Aadhaar versions will be accepted.
- Photocopies of the ID will not be accepted.
- Plan visa applications or ID renewals in advance to ensure you have valid ID
- I acknowledge that in order to take AP Exams, I am enrolled in or affiliated with a secondary school (high school) to take AP Exams. I meet at least one of the eligibility categories below:
- AP's Student eligibility: Students must be enrolled in or affiliated with a secondary school (high school) to take AP Exams. Students in any of the categories below are eligible to test:
    - Students actively enrolled in secondary school.
    - Secondary school-level students who are homeschooled, participate in independent study, or attend a virtual school.
    - Actively enrolled students who may be prepared to take an AP Exam prior to the ninth grade.
    - Recent secondary school graduates who need a specific AP Exam for university admission.
- If you recently graduated secondary school (typically within but not limited to 1-3 years after graduation) and need an AP Exam to apply for university, you do not need to contact the AP Program for permission to test in 2024. If you aren't sure if you're eligible to test, please contact your test center coordinator.

Additional testing policies

- You can take any or all of the 4 physics exams in the same year.
- You cannot retake an exam in the same year, although you may retake it in a subsequent year.
- You cannot take both Calculus AB and Calculus BC in the same year.
- You cannot take 2 exams scheduled at the same date and time. Decide which exam you wish to take first and then take the other exam during the next testing window.
- AP Exams at test centers are paper-and-pencil based and administered in person at the test center. In-person digital exam options are not available for students outside the U.S. at this time.

IMPORTANT ID POLICY UPDATE

ID Policy for test centers in India:

Please plan any ID processing and applications in advance. Ensure you have acceptable ID to bring to the test site on exam day or you will not be able to test.

- AP-authorized test centers in India will only accept original, valid passport as ID for entry to the AP Exam administration.
- If original, valid passport is not available, then student must have the Aadhaar in either original Letter format or the PVC version with hologram only (both received from UIDAI). No other Aadhaar versions will be accepted.
- A sample of the letter version is shown on the left; it's the entire piece of paper and not just the card portion at the bottom. The PVC card sample is on the right.

Aadhaar Letter   Aadhaar PVC Card

Ⓖ RECEIVE ADMISSION TICKET FROM TEST CENTER

The test center will provide an admission ticket to you after they have ordered your exams. Admission Ticket will be provided no later than 20th April, 2024. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid Passport or you will not be able to test.

Read and understood, Student Sign _____ ; Date: _____